



# Cheshire Rugby Football Union

(EST. 1875)

## CHESHIRE INDIVIDUAL MEMBERSHIP

The Individual Membership is open to all and supports County Football at all levels. It gives free entry to County matches and to the Finals of the Cheshire Cup, Plate, Vase and Bowl Competitions plus, attendance at the Cheshire RFU AGM, FGM and any EGM.

Members can also apply for International Tickets through the County.

### APPLICATION FORM

EMAIL ADDRESS: .....

Name.....

Telephone No.....

Address .....

.....

.....Post Code.....

Club (if any) .....

**Annual Membership Fee £15.00, Life Membership £120.00**

**Please complete this form & return to:** Bob Lewis, 175 St Johns Road, Congleton, Cheshire. CW12 2EJ. Email:- bobandhilarylewis@gmail.com.

**Payments:-** these should be made to **Cheshire RFU**, and can be made by either:-

**Cheque** which should be sent, along with this form, to Bob Lewis, or

**BACS** with **Sort Code 089250** and **Account 52010653**

**Please Note:-** The subscription year runs from July 1<sup>st</sup> to June 30<sup>th</sup> and annual subscriptions, currently £15, are due no later than the 20<sup>th</sup> September, although an earlier payment is recommended.

This earlier payment is particularly relevant if wishing to apply for International tickets as the RFU ruling is that tickets can only be issued to paid up members. To comply with this ruling plus, the conforming with all the associated activities, then your Annual Membership Fee needs to be paid by the 1<sup>st</sup> July.



# Cheshire Rugby Football Union

## Data Protection Privacy Notice

This notice explains what personal data (information) we will hold about you, how we collect it, and how we will use and may share information about you during the application process. We are required to notify you of this information, under data protection legislation. Please ensure that you read this notice (sometimes referred to as a 'privacy notice') and any other similar notice we may provide to you from time to time when we collect or process personal information about you.

### **WHO COLLECTS THE INFORMATION**

Cheshire Rugby Union ('Company') is a 'data controller' and gathers and uses certain information about you.

### **DATA PROTECTION PRINCIPLES**

We will comply with the data protection principles when gathering and using personal information, as set out in our DATA PROTECTION POLICY

### **ABOUT THE INFORMATION WE COLLECT AND HOLD**

The table set out in below summarises the information we collect and hold, how and why we do so, how we use it and with whom it may be shared.

We seek to ensure that our information collection and processing is always proportionate. We will notify you of any changes to information we collect or to the purposes for which we collect and process it.

### **WHERE INFORMATION MAY BE HELD**

Information may be held at our offices and those of our group companies, and third party agencies, service providers, representatives and agents as described above.

### **HOW LONG WE KEEP YOUR INFORMATION**

We keep the personal information that we obtain about you during your membership and for no longer than is necessary for the purposes for which it is processed. How long we keep your information will depend on the nature of the information concerned and the purposes for which it is processed.

We will keep information for no longer than is reasonable, taking into account the limitation periods for potential claims such as race or sex discrimination (as extended to take account of early conciliation), after which they will be destroyed. If there is a clear business reason for keeping records for longer, we may do so but will first consider whether the records can be pseudonymised, and the longer period for which they will be kept.

Further details on our approach to information retention and destruction are available in our Data Protection policy that gives these details.

### **YOUR RIGHTS TO CORRECT AND ACCESS YOUR INFORMATION AND TO ASK FOR IT TO BE ERASED**

Please contact our Data Protection Officer (DPO) John Downham who can be contacted on [honsec@cheshirefu.co.uk](mailto:honsec@cheshirefu.co.uk) and 07989443075 if (in accordance with applicable law) you would like to correct or request access to information that we hold relating to you or if you have any questions about this notice. You also have the right to ask our Data Protection Officer for some but not all of the information we hold and process to be erased (the 'right to be forgotten') in certain circumstances. Our Data Protection Officer will provide you with further information about the right to be forgotten, if you ask for it.



# Cheshire Rugby Football Union

## KEEPING YOUR PERSONAL INFORMATION SECURE

We have appropriate security measures in place to prevent personal information from being accidentally lost or used or accessed in an unauthorised way. We limit access to your personal information to those who have a genuine business need to know it. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.

## HOW TO COMPLAIN

We hope that our Data Protection Officer can resolve any query or concern you raise about our use of your information. If not, contact the Information Commissioner at <https://ico.org.uk/concerns/> or telephone: 0303 123 1113 for further information about your rights and how to make a formal complaint.

## SCHEDULE – THE INFORMATION WE COLLECT AND HOLD

### Part 1 - Up to and including the shortlisting stage

<b>The information we collect</b>	<b>How we collect the information</b>	<b>Why we collect the information</b>	<b>How we use and may share the information</b>
<b>Your name and contact details (ie address, home and mobile phone numbers, email address)</b>	From you	Legitimate interest:	Member Communication